

**The By-Laws of Maui Intergroup**  
**(As revised by Intergroup on October 7, 2024)**

**PREAMBLE**

In all its proceedings, Intergroup shall observe the spirit of A.A. tradition, taking great care that it never becomes the seat of perilous wealth or power; that sufficient operating funds, plus ample reserve, be its prudent financial principle; that none of its members shall ever be placed in a position of unqualified authority over any of the others; that all important decisions be reached by discussion, vote, and whenever possible by substantial unanimity; that no committee action ever be personally punitive or an incitement to public controversy; that though it may act for the service of Alcoholics Anonymous groups on the Island of Maui, it shall never perform any acts of government; and that, like the society of Alcoholics Anonymous, it will remain democratic in thought and action.

(The above is adopted from the Third Legacy Manual of A.A. World Services and A.A. Cofounder Bill W.'s General Service Conference on April 26, 1962. This adoption of copyrighted material has been approved by the General Service Board.)

**I NAME AND PURPOSE OF ORGANIZATION**

The name shall be MAUI A.A. INTERGROUP OF HAWAII, INC. and shall for convenience be referred to as INTERGROUP.

The purpose of INTERGROUP shall be the administration and coordination of A.A. activities common to the various groups comprising its membership. These activities include:

- A. Furthering the A.A. program in accordance with the Twelve Traditions of Alcoholics Anonymous.
- B. Maintaining a Central Office for A.A. on the Island of Maui. Specifically excluded from the objectives of INTERGROUP are the operation of any club, clubhouse, or drying-out place, and the endorsement of any public or private projects on alcoholism as outlined in Tradition Six.

**II MEETINGS**

INTERGROUP shall meet the second Saturday of each month at such time and place as shall be designated by the President at the preceding meeting.

The presence of ten or more eligible voters constitutes a quorum.

**III MEMBERSHIP**

The membership of INTERGROUP shall consist of a representative or an alternate representative from each A.A. group, provided that such group is listed on the most current online INTERGROUP schedule. Each group representative shall serve until replaced by his/her group, and shall be entitled to one vote in the meeting of INTERGROUP.

The current Hawaii Delegate, Hawaii Area Chair, and Maui District Committee Members (Districts 5, 11, 13,) or their alternate, shall also be voting members of INTERGROUP. Each member of the Steering Committee shall be entitled to one vote, with the exception of the President, who shall only vote in case of a tie.

#### **IV STEERING COMMITTEE**

The officers of INTERGROUP shall be referred to as the "Steering Committee" and shall be a President, Vice-President, Secretary and Treasurer. The Central Office manager, though not an officer, shall also be a member of the Steering Committee. Each member of the Steering Committee shall be entitled to one vote in Steering Committee decisions.

The basic duties and authority of the Steering Committee shall be as follows:

- A. The President shall be the chief executive officer of INTERGROUP and shall preside at all meetings.
- B. The Vice-President shall assist the President in all matters where practical, and shall preside at all meetings in the absence of the President. In the event the President fails to fulfill his/her elected term of office, the Vice-President shall assume the office of the President.
- C. The Secretary shall keep the minutes of all meetings, and keep the records of INTERGROUP in good order at all times.
- D. The Treasurer shall monitor all funds of INTERGROUP. He/she shall maintain adequate financial records and furnish monthly reports to INTERGROUP.
- E. The Steering Committee shall make all routine decisions pertaining to the running of the Central Office. In the case of major decision making in the absence of a regular INTERGROUP meeting, a majority decision of the Steering Committee is required, and such action must be reported at the next INTERGROUP meeting.

#### **V ELECTIONS**

The Steering Committee officers shall serve for two years, or until their successors are duly elected. No officer shall be eligible for re-election to the same office for consecutive terms. In order to ensure that the leaders are comfortable with the processes of leadership as practiced in the Hawaii Area (17) in general and the Districts of Maui (5, 11, and 13) in particular, any member of A.A. may be nominated for office provided that the nominee shall have at least two years of continuous sobriety in A.A. when nominated for office. Such sobriety shall include but not be limited to: two years in the Hawaii Area (17) and at least one year in Maui. Broken sobriety during tenure of office will automatically disqualify any officer for continued service in the elected position.

Nomination and election of INTERGROUP officers shall be by way of the Third Legacy Procedure for Maul INTERGROUP as described below:

Eligible names for office are listed on a board. Papers and pencils are distributed for ballots. Voting members include IGRs, Steering Committee members, DCMs, Area Delegate and Area Chair. The Secretary will register and count the number of eligible voters. Two nonvoting tellers shall be selected: a ballot collector and a recorder for the board.

- 1 The names of candidates are written on a board or similar.
- 2 The vote will be written on the board against the names of candidates.
- 3 The first candidate to receive two-thirds of the total vote is elected.
- 4 All ballots are secret, so blank papers are distributed.
- 5 Written ballots are cast in the traditional way (one choice to a ballot), collected and given to the tellers to count; the tallies are then posted on the board.
- 6 If no candidate receives the necessary two-thirds of the vote at the first ballot, a second ballot is held, duplicating the first.
- 7 If no candidate receives the necessary two-thirds of the vote at the second ballot, any candidate having less than one-fifth of the total vote is withdrawn automatically except that the two top candidates must remain. In the case of a tie for second place, the top candidate and tied second-place candidates remain.

- 8 A third ballot is then held with the remaining candidates. If no candidate receives the necessary two-thirds of the vote at the third ballot, candidates with less than one-third of total vote will be withdrawn automatically, except that the two top candidates must remain. In the case of a tie for second place, the top candidate and tied second-place candidates remain.
- 9 A fourth ballot is then conducted as for the second and third above. If no candidate receives the necessary two-thirds of the vote, a fifth and final ballot will be held with the same candidates standing.
- 10 The President will ask for a motion, a second and a majority of hands to conduct a fifth ballot. If the motion is defeated, the balloting is over and we go to the hat. In case there are ties for second place, the top person and second place including ties remain. If none, the candidate with the smallest total is dropped. If the motion carries, a fifth and final ballot will be conducted. If no election occurs, the chair announces that the selection will be by lot. Candidates' names are placed in the hat and the first one drawn is elected. (Amended in accordance with the Third Legacy Manual of A.A. World Services. Adopted and reprinted with the approval of the General Service Board.)

## **VI OFFICE MANAGER**

The Central Office Manager shall have five (5) years of continuous sobriety in A.A. He/she shall be the only paid member of INTERGROUP, and he/she shall devote full time to his/her duties. The Steering Committee may authorize the hiring of such paid assistants to the Office Manager as it may find necessary from time to time. The Office Manager shall come under the direct supervision of the President, or in his/her absence, the Vice-President. The Office Manager shall conduct his/her duties consistent as approved by INTERGROUP.

Selection of the Office Manager shall be by the Steering Committee from applications submitted by qualified applicants. A break in the sobriety of the Office Manager shall cause immediate dismissal.

In the event the Office Manager resigns, is unable to continue to serve, or is dismissed without an immediately available replacement, the Steering Committee shall appoint a temporary Office Manager with the full qualifications as specified in the above paragraph pending selection of a permanent Office Manager.

## **VII POLICY / DECISION MAKING**

Matters which relate to policy affecting other groups or A.A. as a whole shall automatically be tabled for thirty days by the President and referred for group conscience.

## **VIII FINANCE / LEGAL**

INTERGROUP may accept donations from A.A. members conforming with the A.A. Traditions of Alcoholics Anonymous and consistent with GSO Guidelines. INTERGROUP shall not accept the responsibility of, trusteeship for, or enter into the distribution or allocation of any funds set up outside of INTERGROUP.

This Association is organized exclusively for purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code. "Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue Law).